|  |  |  |
| --- | --- | --- |
| Registered name of Company |  |  |
| Former registered names |  | \*Registered names in the past 12 months |
| Trading names or styles |  | \*Other name/ style (not being the registered name) |
| Registered number |  |  |
| Registered office |  |  |
| Principal trading address |  | \*If address is different to the registered office |
| Last Date for Claims |  |  |
| Address for Claims |  |  |
| Name, IP number, firm and address of Office Holder 1 | (IP No.      ), |  |
| Name, IP number, firm and address of Office Holder 2 | (IP No.      ), |  |
| Name, IP number, firm and address of Office Holder 3 | (IP No.      ), |  |
| E-mail address or telephone number for contact | Email -      , Telephone - |  |
| Alternative person to contact with enquiries about the case |  |  |
| Standard Advert Wording | **NOTICE IS HEREBY GIVEN**, that the Liquidator of the Company intends to make a first and final distribution to creditors. Creditors are required to prove their debts on or before {Last\_Date\_For\_Claims} by sending full details of their claims to Liquidator at **{Address\_For\_Claims}**. Creditors must also, if so requested by the Liquidator, provide such further details and documentary evidence to support their claims as the Liquidator deems necessary.  The intended distribution is a first and final distribution and may be made without regard to any claims not proved by {Last\_Date\_For\_Claims}. Any creditor who has not proved his debt by that date, or who increases the claim in his proof after that date, will not be entitled to disturb the intended first and final distribution. The Liquidator intends that, after paying or providing for a first and final distribution in respect of creditors who have proved their claims, all funds remaining in the Liquidator’s hands following the first and final distribution to creditors shall be distributed to the shareholders of the Company absolutely.  The Company is able to pay all its known liabilities in full. | |
| Where is this notice to be published? | The Edinburgh Gazette  (if additional publicity required give details here) |  |