|  |  |  |
| --- | --- | --- |
| Court title |       |  |
| Court case number |       |  |
| Registered name of Company |       |  |
| Former registered names |       | \*Registered names in the past 12 months |
| Trading names or styles |       | \*Other name/ style (not being registered name) |
| Registered number |       |  |
| Registered office |       |  |
| Principal trading address |       | \*If address is different to the registered office |
| Date of appointment |       |  |
| Date by which Creditors must submit their claims |       |  |
| Address to which Creditors must submit their claims |       |  |
| Name, IP number, firm and address of Office Holder 1 |       (IP No.      ),       |  |
| Name, IP number, firm and address of Office Holder 2 |       (IP No.      ),       |  |
| Name, IP number, firm and address of Office Holder 3 |       (IP No.      ),       |  |
| E-mail address or telephone number for contact | Email -      , Telephone -       |  |
| Alternative person to contact with enquiries about the case |       |  |
| Standard Advert Wording | **NOTICE IS HEREBY GIVEN** that creditors of the above-named company, must send their full names and addresses (and those of their Solicitors, if any), together with full particulars of their debts or claims to the {AdministratorWording} at {Place\_where\_claims\_must\_be\_delivered} by {Date\_by\_which\_Creditors\_must submit\_Claims}. If so required by notice from the {AdministratorWording}, either personally or by their Solicitors, Creditors must come in and prove their debts at such time and place as shall be specified in such notice. If they default in providing such proof, they will be excluded from the benefit of any distribution made before such debts are proved. |
| Where is this notice to be published? | **The Edinburgh Gazette****(if additional publicity required give details here)** |  |